

# Australian Reinsurance Pool Corporation

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## **Senate Order No. 12**

**(Procedural order of continuing effect – Orders for documents)**

**1 July 2016 – 31 December 2016**

Please see attached list of files.

### **Agency Contact**

Joshua Everson

General Manager Governance Risk and Compliance

Ph.: 02 82236779

Website: [www.arpc.gov.au](http://www.arpc.gov.au)

# ARPC Harradine Report 1 July to 31 December 2016

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<b>File Name</b>
Key Documents-Giving Official Hospitality Procedure
Key Documents-Accounts Payable Procedure
Key Documents-Accounts Payable Procedure
Key Documents-Giving Official Hospitality Procedure
Key Documents-Receiving Gifts and Benefits Procedure
Key Documents-Receiving Gifts and Benefits Procedure.
Key Documents-*** Permissions Procedures
Key Documents-*** Login Procedures
Key Documents-*** Admin Procedures
Key Documents-Board Fee and Travel Allowance Guideline
Governance-*** Training Brochure - Sep 2016
Governance -Projects-Cybercrime Discussion Paper Post Project Governance -Projects-Report 2016
Governance -Projects-Risk Software Project
Governance - Procurement-*** Evaluation
Governance - Procurement-RFQ Process
Governance - Procurement-*** online training
Governance -Procurement-BCP Recovery Site
Governance -Projects-Online Training BIP 2016
Governance -Projects-*** Proposal
Key Documents-Business Continuity procedure
Operations-ARPC Premium Refund and Off-set Policy
Operations-ARPC Values and Code of Conduct
Operations-ARPC Premium Refund and Off-set Policy
Operations-Investment Policy
Operations-Capital Management Policy_Final Draft

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Key Documents-CEO Financial Delegations
Key Documents-CEO sub delegation Financial Delegations
Key Documents- Investment Policy
Key Documents-CEO Delegations - Financial sub delegations
Key Documents-Premium Earnings Guideline